

DPW Commission Meeting
Wed., 8/3/16, 7pm, Police Station Community Room

Present: Commissioners Gardner and Sena, Chairman Reed, Director Parisi and Asst. Director Olson

7pm: **Approval Items**

- Board of Commissioner Minutes Approval: Commissioner Sena moved to approve the 7/13/16 minutes, seconded by Commissioner Gardner, Vote: 3-0.

Commissioner Gardner moved to approve the minutes of 7/27/16, seconded by Chairman Reed, Vote: 2-0, Commissioner Sena abstained.

- Signing of Purchase & Sales Agreement for Watershed Parcels: two parcels, follow-up paperwork.

7:05: **Open Session:**

T. Arsenian spoke on the Transfer Station going exclusively Pay-as-you-Throw. He said it should be offered as a resolution at Town Meeting to get a sense of what the public thinks. He said the tree at Back Beach is half down; the rest is probably coming down. He questioned if there were funds to purchase a replacement. Director Parisi said he met with Stephanie Woolf from the Beautification Committee; he said they will go to the Conservation Commission. There may not be sufficient funds for a tree but we are looking for something as large as can be.

7:15 **New Business:**

- Discussion on Performance Evaluation format for FY '17: Each Commissioner will write up an individual evaluation on Director Parisi and get them to Chairman Reed. Chairman Reed said he will meet with Director Parisi individually.
- Discussion on the creation of a Sewer Overlay District: Chairman Reed said he cannot attend a meeting tomorrow night with the Planning Board; Commissioner Gardner said he will attend. Director Parisi is creating a GIS map (he distributed a copy of Gloucester's). Director Parisi said it was recommended in Gloucester that they go to the legislature for a special act.

8pm **Ongoing Business:**

- DPW Facility Project Next Steps: Director Parisi said he was at a capital committee meeting and one discussion item was the funding of the design of the DPW facility at FTM. He said he thought the designer selection process (\$60,000 was available) then the Town Meeting funds would be available. T. Olson estimated \$400,000 for the design would be needed. They requested that Director Parisi come back with the DPW's decision on which town meeting this will be back on. Commissioner Sena prefers the Fall Town Meeting to keep it going. Chairman Reed said he is in favor with it coming out of the regular budget process. He agrees to go with the momentum now for Fall Town Meeting. Commissioner Gardner said we may face some resistance with the \$400,000 for design. Commissioner Sena questioned if the DPW can form a Building Study Committee. Let it go when the Capital Improvement Committee wants to bring it to a town meeting.
- Chairman Reed is recommending a workshop with the Board of Selectmen: subjects would be Bldg. Study Committee, Long Beach (how much work do they want us to do down there), Parking Ban (cost analysis), and plowing private roads.

- Review of Goals/Objectives: Director Parisi said they are making sure that the goals of the supervisors tie into the goals & objectives of the Director and Asst. Director.
- Transfer Station Operations Discussion: recycling is going with the purchase of the compactors. Hiltz no longer has municipal business. Chairman Reed said in the Gloucester Times it said there is no profit anymore in it. Waste Mgmt. has closed several sites; it is cheaper to make new plastic than recycle plastic. We need to watch our costs. Conservation with solid waste (Waste Management), they want to continue the relationship. We have one year remaining in the contract. Some locations for solid waste disposal are closing, so lock in a good rate. S. Kishida sent an e-mail to Commissioner Gardner, he will copy the commissioners and Chairman Reed said we can schedule a meeting.
- Ongoing Capital Projects
Paving Management Planning & Project Implementation: One bid, for a thin wearing course, was received for the projects. If we did a standard paving project, we would probably get more interest. Maybe we wouldn't get as many roads done. The town can do some of its own paving, however, buying the material on a small quantity is very expensive. T. Olson distributed a sheet indicating the current status with the funding and some options. How about doing Main Street (crack seal) this summer because it has to be done at night and it needs to be dry during the process; this may be the year to do Main Street. If we wait one year on Main Street it will deteriorate more quickly. Maybe bid crack seal on Main Street now, maybe Broadway too, and see what prices we get. Director Parisi said crack sealing buys us 5 more years. J. Gardner asked how this list compares to the software priorities. T. Olson said the software developed the game plan. If we looked at the priorities from the software and expanded the roads; the bigger the bid the better the potential prices we'll get.
- Seawall Repair Project updates: Pigeon Cove complete; reimbursement from FEMA continues. Back Beach is underway and should be complete in September.

Other discussion items:

Water usage: 2 year continuation of reservoir levels. The next several weeks will tell us; we are losing water in our reservoirs earlier than usual. Water pumpage for July, 2016 was also reviewed. Currently, we are operating Deep Rock Well and Flat Ledge into Cape Pond. Buying a larger pump is underway for the floats.

T. Olson wrote an abstract for a national conference in New Jersey; we have been accepted to present on FEMA funding and the whole project. Rockport has been nationally recognized.

8:55 Tickler List

Cell tower lease funds
 Sewer use regulations
 Transfer Station Redesign
 DPW Facility
 Plowing of Private Roads

Next Meeting: Wed., August 24, 2016 in the Police Station Community Room

9:00 PM: Commissioner Gardner moved to adjourn, seconded by Commissioner Sena, Vote: 3-0.